



Your Flight Training Facilities & the HGFA Database

Hi All,

Rolf Schatzmann and myself have been working on the FTF section of the HGFA Database. It is now at a point where we would like you to update your details.

Simply login to the Member Zone and select the "Instructor/SSO" tab in the menu. At the bottom of the screen you will see an **orange** button "Edit Your FTF Record". Click on this, edit your details and then click save.

You can add equipment information and view/download copies of SIR, Audit, approvals, SDA's and other relevant documents lodged with your FTF. (Some documents are still being uploaded)

You can also view a list of other instructors associated with your FTF.

Can you please send me an email, listing any FEI's, AFI's, FI's and additional CFI's linked to your FTF. Thank you.

Information about your FTF that appears on the HGFA's main website, will shortly be drawn from here. As such, any changes you make will appear instantly on the HGFA website. It will be up to you to keep your FTF information up to date.

There are a number of other services we will be building in to this area, which will be explained in future Operational Bulletins.

If you have any suggestions regarding additions to this area, please note them in your staffing email.

Thank you.

*Brett Coupland,
Operations Manager.*



